

# CHIEF PILOT (703/704), Fixed Wing

RICHMOND, BRITISH COLUMBIA



## Overview

Helijet International Inc. is accepting **expressions of interest** from qualified pilots for the position of 703/704 Chief Pilot, Fixed Wing. This position will report directly to the Director, Flight Operations (“DFO”) and will oversee all facets in the day to day management of flight training and operating standards for the Company’s turbo prop and turbo jet operations.

The individual will be required to demonstrate leadership and excellent communication skills, both verbally and written.

The individual will be expected to have participation into all facets of current and future Fixed Wing operations, related policies and procedural development in existing and new Transport Canada regulatory areas such as SMS and Quality Assurance.

## Qualifications

The Chief Pilot shall:

- Be entitled to work and reside in Canada
- hold an Airline Transport Pilot Licence (Aeroplane) with a valid instrument rating for an aeroplane subject to the 704.01(b) subpart;
- have at least 3 years’ experience as pilot-in-command of a turbo-jet powered aeroplane;
- be qualified in accordance with Helijet’s training program and able to act as pilot-in-command on the Learjet 31A;
- demonstrate knowledge in Transport Canada’s Civil Aviation Regulations with respect to the content of the *Company Check Pilot Manual*, as applicable, the *Company Operations Manual*, the provisions of the regulations, standards and flight operating procedures necessary to carry out the duties and responsibilities to ensure safety;
- the Chief Pilot’s personal record in relation to aviation shall not include:
  - (i) any conviction under subsection 7.3(1) of the *Aeronautics Act*; or
  - (ii) two or more convictions, occurring during separate unrelated events, under the *Canadian Aviation Regulations*.
- An asset to be type rated on the Pilatus PC12 or Learjet 31A;
- An asset to reside in the lower mainland of Vancouver, BC.

## Duties & Responsibilities

The Chief Pilot will be responsible for upholding the professional and safe operating standards of Helijet’s fixed wing flight crew department and in particular for:

- (a) developing standard operating procedures;
- (b) in conjunction with the DFO, maintaining appropriate staffing levels through identification and hiring of qualified personnel;
- (c) developing and implementing all required approved training programs for Helijet’s fixed wing flight crews;
- (d) issuing directives and notices to the flight crews as required;
- (e) the operational suitability and requirements of all aerodromes and routes served authorized by and for Helijet;
- (f) the actioning and distribution of accident, incident, and other occurrence reports;
- (g) the monitoring and maintenance of flight crew training, licensing and crew records;
- (h) the supervision of flight crews;
- (i) assuming any duties delegated by the DFO

## CLOSING DATE:

December 15, 2020

## LOCATION:

Helijet International Inc  
Richmond-YVR Office

## STATUS:

Management, Full-Time,  
40+ hours / week

## REMUNERATION:

Monthly Salary commensurate with  
experience + health benefits plan + 2%  
vacation increase in lieu of overtime

*Helijet is an equal opportunity  
employer*

**Apply with Resume & Cover Letter  
to:**

Director, Flight Operations  
Helijet International Inc.  
5911 Airport Road South  
Richmond, BC V7B 1B5

Email: [mpotter@helijet.com](mailto:mpotter@helijet.com)

Please - No Phone Calls